



Infection Prevention and Control Advisory Committee Minutes for October 15, 2008

The Infection Prevention and Control Advisory Committee convened at the Arizona Department of Health Services, 150 North 18th Avenue, Room 540A, Phoenix, Arizona. A quorum being present, Don Herrington, as the Director's designee, called the meeting to order at 3:05 pm.

Advisory Committee Members Present:

Barbara J. Allgood
Patty Gray
Dr. Donald J. Lauer
Michael A. Dietrich
Judy Downs
Diane Kubala
Christine Ellis
Dr. Dan Aspery
Clare Kioski
Barbara Averyt
Don Herrington
Dr. Rebecca Sunenshine

Guests present

Dr. Cara Christ
Patty Gast
Shoana Anderson
Michelle Pabis
Pete Wertheim
Barbara Fanning

Introductions of Committee Members

The first agenda item was the introduction of Committee members. All those present either in person or by teleconference briefly provided an introduction to the group.

Announce Minute Taker and that Meeting will be Recorded

It was announced by Mr. Herrington that the committee proceedings were subject to the open meeting laws of the State. As such, meetings were to be noticed to the public, agendas posted and minutes were to be taken. In this the first meeting, the proceedings would be taped. The tape would be available to be reviewed by the public. Minutes, even in draft form, would be available for review within three working days as prescribed by the open meeting law

Review SB 1356 Mission and Objectives

Mr. Herrington proceeded to discuss the contents of SB 1356, the authorizing statute that created the Committee. Mr. Herrington concentrated on specifying the mandates of the legislation, in which he read the portion of the bill dealing with action items required by the legislation. This was done for the benefit of those attending through teleconference that did not have the ability to see the legislation in materials passed out to the committee.

Nominate Chairperson

The next order of business was to elect a chairperson for the committee. Mr. Herrington asked for nominations. Dr. Sunenshine nominated Mr. Herrington and this nomination was seconded by Mr. Dietrich. Ms. Kioski nominated Ms. Gray. Ms. Gray's nomination was seconded by Ms. Ellis. Ms. Gray graciously asked if it were acceptable that there could be co-chairs. Upon reviewing the language of the bill, the bill called for the election of a person from among the membership to be elected as chairperson. Mr. Herrington asked if anyone would like to make an additional nomination. There were no further nominations placed. There was a brief discussion by the members as to the role of the chairperson. That discussion included that it was not necessary that the chairperson be the subject matter expert, but rather be able to facilitate meetings and coordinate efforts to meet the deliverables. Dr. Sunenshine added that since this legislation was placed upon the Arizona Department of Health Services (ADHS), ADHS would be providing administrative support to whomever was elected chairperson, however, coordination of the committee would relate to the job duties of Mr. Herrington's position and may be easier for him from a logistical standpoint. Once the discussion of the role was concluded, Mr. Herrington called for a vote. Mr. Herrington, on a count of hands, was elected.

Set Dates for Future Meetings, Consider Second Wednesday of each Month

The committee set about the task of determining dates for future meetings. The number of committee members, the committee members' very busy schedules and upcoming holiday season provided for some difficulty in finding times that would be convenient to meet. After discussion, the motion of conducting future meetings on the third Wednesday of each month, from 2:00 – 4:00 pm was made by Dr. Aspery. The motion was seconded by Ms. Kioski. The motion was unanimously approved by the committee.

Present CD with Reference Materials

Prior to the meeting, Dr. Sunenshine prepared a CD with reference materials that would be beneficial for the committee to review. She also prepared a table of contents to allow committee members to quickly reference the library of materials contained on the CD. Dr. Sunenshine explained the nature of the materials and that it was an effort to help the committee get off to a fast start. She further explained that as other materials were located or developed, the new information could be added to our website that would be discussed in the next agenda item. It was suggested by Ms. Kioski, that the Healthcare Associated Infection Prevention Compendium, which was recently released, would be invaluable and should be added to the list of reference materials, and the link sent to all committee members. Dr. Sunenshine agreed to send out the link to all members and add it to the website when developed.

Discuss Logistics for Next Meeting Including Call-In Number and Website to Locate Agenda, Minutes and Reference Materials

Dr. Sunenshine provided the call-in number and access codes that will be used by committee members unable to attend future meetings in person. Dr. Sunenshine provided the website address that is presently being developed, www.azdhs.gov/infectioncontrol. The website will also have a link on the Arizona Department of Health Services' Director's web page. The web site will contain all of the reference materials from the CD, agendas and minutes from previous meetings, committee membership, and the contents of SB 1356.

Set Agenda for Next Meeting

There was great input from the committee members during the discussion of setting an agenda for the next meeting. Members discussed the deliverables required by the legislation and the items that should be on the agenda to best accomplish the mandate of the legislation. To determine what should be on upcoming agendas it was agreed that we needed a starting point and a manner of coordinating and summarizing information. Dr. Sunenshine recommended the use of a table shell to summarize information. All agreed that this would be beneficial to comparing and contrasting what has been done in other jurisdictions, in evaluating successful strategies, and in developing recommendations for the committee report. It was agreed upon that the best place to begin the next meeting would be to examine what is presently being done in Arizona (to be presented by Ms. Gray), followed by determining common definitions that will be used by the committee. Since the only known standard definitions for healthcare associated infections in existence are the National Quality Forum and National Healthcare Safety Network definitions, it was agreed that committee members would review both sets of definitions prior to the next meeting. Both sets of definitions would be provided for all committee members to review. Ms. Kioski and Dr. Sunenshine will lead the discussion of the standard definitions. The committee agreed that the next item that should be on November's agenda is the review and discussion of the Healthcare Associated Infection Prevention Compendium, which will be led by Ms. Kioski and would

take approximately one hour. It was also agreed that the last item for the November agenda should be further discussion about the scope of the committee, after establishing a baseline of information from items earlier in the agenda.

The committee agreed that when addressing part C.7 of SB 1356, the committee should address why certain components were used and why other components were not used as recommendations. Part C.7 states, "Recommend components of a community education campaign that fosters awareness and education of the public regarding the risk factors, behaviors and prevention techniques associated with community and health care associated infections, as well as strategies to prevent antimicrobial drug resistance."

Ms. Kioski suggested that the Arizona Department of Health Services contact the Attorney General's Office to review documents prepared by the Attorney General's Office relative to patients having drug-resistant infections being discharged from hospitals to long-term care or assisted living facilities. Ms. Kioski said that she believed the Attorney General's documents supported that the patients having drug-resistant infections were afforded Americans with Disabilities Act protection in permitting their assignment to long-term care or assisted living facilities.

Discuss Important Terminology if Time Allows

Having only 10 minutes remaining of the scheduled 2 hour meeting, the discussion about important terminology was postponed.

Call to the Public

There was a call to the public, but no one from the public chose to address the committee.

Next Meeting / Adjournment:

The next meeting will be November 19, 2008 at 2:00 - 4:00 pm. The location of the meeting will be the Arizona Department of Health Services, specific room location TBD.

Having no further business, the meeting was adjourned at 4:55 pm.